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MSE ACADEMIC POLICIES AND PROCEDURES	SUBJECT <b>MS Requirements Policy</b>		
Approved by faculty on 10/13/2015 (8 yes, 0 no, 0 abstain)			
OVERVIEW			
MSE graduate students are required to meet several milestones in order to fulfill the UT Dallas MS requirements. This policy is to supplement the UT Dallas policy 87-III.25-58: Policy on Procedures for Completing a Graduate Degree – UTDPP1052 ( <a href="http://go.utdallas.edu/utdpp1052">http://go.utdallas.edu/utdpp1052</a> ). In the event of any conflict, UTDPP1052 supersedes. Students should also refer to MSE Policies and Procedures.			
PROCEDURES			
A. Required Credit Hours and Grade Point Average (GPA):			
<ul style="list-style-type: none"> <li>a. Core courses: 12 credits. See Graduate Catalog. For each individual course, the minimum passing grade is a B-. Students are required to repeat any course in which they did not obtain at least a B-. No more than a single B- may be received among the four core courses.</li> <li>b. Advanced courses: <math>\geq 9</math> credits. See Graduate Catalog.</li> <li>c. Elective courses: <math>\geq 12</math> credits. See Graduate Catalog and the MSE Elective Course Policy.</li> <li>d. All students are required to take MSEN 5300: Introduction to Materials Science and Engineering, unless an exemption is granted by the Graduate Director.</li> <li>e. Advanced, elective, and additional courses required upon admission must also be completed with passing grades (<math>\geq C</math>).</li> <li>f. The minimum acceptable University GPA for graduation is 3.0 for all graduate courses taken in the student's degree program at UT Dallas.</li> </ul>			
B. Master's Degree with Thesis:			
<ul style="list-style-type: none"> <li>a. Supervising Committee: Must have at least 3 members, with no less than 2 being voting members of the UT Dallas General Faculty. The Committee must include at least 2 MSE Core Faculty.</li> <li>b. Proposal Defense: There is no formal MS thesis proposal defense required. However, the student is encouraged to meet with Committee members individually to discuss the optional Thesis topic and progress.</li> </ul>			

C. Thesis and Final Oral Exam:

- a. Manuscript: See UTDP1052 for details on style, deadlines, required copies, and other critical requirements. An examinable dissertation manuscript should be distributed to all members of the Supervising Committee, allowing a minimum of 2 weeks for review.
  - b. Final Oral Examination: Conducted in accordance to UTDP1052. This normally consists of a public presentation followed by a closed-door examination administrated by the Examining Committee. Presentation materials should be provided to the committee at least 1 week prior to the oral examination.
  - c. Outcome: To receive a Master Degree with thesis, the student must pass the oral examination and have the manuscript accepted. A student can be given a 2<sup>nd</sup> oral exam and may be required to revise the manuscript. See UTDP1052.
- D. Time Limit: All requirements must be completed within one six-year period. See UTDP1052.