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| MSE ACADEMIC POLICIES AND PROCEDURES | SUBJECT MS Requirements Policy | | |
| Approved by faculty on 02/19/2019 (10 yes, 0 no, 0 abstain) | | | |
| OVERVIEW | | | |
| <p>MSE graduate students are required to meet several milestones in order to fulfill the UT Dallas MS requirements. This policy is to supplement the UT Dallas policy 87-III.25-58: Policy on Procedures for Completing a Graduate Degree – UTDPP1052 (http://go.utdallas.edu/utdpp1052). In the event of any conflict, UTDPP1052 supersedes. Students should also refer to MSE Policies and Procedures.</p> | | | |
| PROCEDURES | | | |
| <p>A. Required Credit Hours and Grade Point Average (GPA):</p> <ol style="list-style-type: none"> a. Core courses: 12 credits. See Graduate Catalog. For each individual course, the minimum passing grade is a B-. Students are required to repeat any course in which they did not obtain at least a B-. No more than a single B- may be received among the four core courses. b. Advanced courses: ≥ 9 credits, including at least 3 credits from MSEN 6380, MSEN 6381 or MSEN 6383. See Graduate Catalog. c. Elective courses: ≥ 12 credits. See Graduate Catalog and the MSE Elective Course Policy. d. All students are required to take MSEN 5300 <i>Introduction to Materials Science and Engineering</i>, unless an exemption is granted by the Graduate Director. e. Advanced, elective, and additional courses required upon admission must also be completed with passing grades ($\geq C$). f. The minimum acceptable University GPA for graduation is 3.0 for all graduate courses taken in the student's degree program at UT Dallas. <p>B. Master's Degree with Thesis:</p> <ol style="list-style-type: none"> a. Supervising Committee: Must have at least 3 members, with no less than 2 being voting members of the UT Dallas General Faculty. The Committee must include at least 2 MSE Core Faculty. b. Proposal Defense: There is no formal MS thesis proposal defense required. However, the student is encouraged to meet with Committee members individually to discuss the optional Thesis topic and progress. | | | |

C. Thesis and Final Oral Exam:

- a. Manuscript: See UTDPP1052 for details on style, deadlines, required copies, and other critical requirements. An examinable dissertation manuscript should be distributed to all members of the Supervising Committee, allowing a minimum of 2 weeks for review.
- b. Final Oral Examination: Conducted in accordance to UTDPP1052. This normally consists of a public presentation followed by a closed-door examination administrated by the Examining Committee. Presentation materials should be provided to the committee at least 1 week prior to the oral examination.
- c. Outcome: To receive a Master's Degree with thesis, the student must pass the oral examination and have the manuscript accepted. A student can be given a 2nd oral exam and may be required to revise the manuscript. See UTDPP1052.

D. Time Limit: All requirements must be completed within one six-year period. See UTDPP1052.